Office 365 Down-load (From software center)

Software Center Down-load:

STEP 1: Click the Windows Start button at the bottom left of the computer screen.

STEP 2: Type in “Software Center”.

STEP 3: Once in Software Center look for “Office 365 Install”.

STEP 4: Click “Office 365 Install” and then click “Install”. Please note: before you click “Install” make sure all your work done in office products (2013) are saved because the update (Office products 2016) will shut the old office products down.